St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 12th November 2015 at 7.00 p.m. in St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s A. Allum, G. Fryer, N. Graham, M. Hayball, B. Herbert, B. Latham,

G. Pennington, L. A. Roberts, J. Sands, S. Schofield and J. Stevens.

**Also in attendance:** Shropshire Cllr Steve Davenport and **the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

The Chairman welcomed everyone to the meeting. She also said it was very gratifying to have such a good turnout at Sunday’s Remembrance Day Service.

|  |  |  |
| --- | --- | --- |
| **231/11/15.C** | **Public Participation**  **Resolved** to note that with no members of the public present, therefore the Council moved on to the next item of business at 7.01 p.m. | **Action** |
| **232/11/15.C** | **Apologies for Absence**  An apology for absence had been received from Cllr J. Hoos (poorly),  The Parish Clerk reported on an email received from Cllr A. Kynaston-Jones on the 6th November 2015, which read as follows;  *I am tendering my resignation from the Parish Council as from today's date.  I am unable to attend the next two meetings due to overseas travel and will also be away at the end of January which will mean that I would miss the February meeting. This decision has not been taken lightly, but I do feel that over recent meetings that my heart has not been in it and there have been several conversations that I have not felt comfortable about. May I take this opportunity to wish the members of the council continued success.*  The Parish Clerk added that the relevant notices have been put up in the parish. | **Parish Clerk** |
| **233/11/15.C** | **Disclosable Pecuniary Interests**  Cllr J. Sands declared a personal interest in item 238/11/15.C, application for grant from St Martins Parish Church.  **Resolved:** to note that no other Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations. | **Action** |
| **234/11/15.C** | **Minutes**  **Proposed: Cllr M. Hayball**  **Seconded: Cllr G. Pennington**  **Resolved: with two abstentions, that the minutes of the meeting of the Full Council held on Thursday 8th October 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Chairman** |
| **235/11/15.C** | **Standing Orders**  Members were asked to consider the appointment ofone additional member of the Parish Council to the following committees;  Recreation Services Committee ***(Still one vacancy)***  Finance Committee ***(Still one vacancy)***  **Resolved:** to defer a decision on this until the December meeting. | **Parish Clerk** |
| **236/11/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses November £945.35  Nigel Thomas Play Area Inspections £24.00  Daren Brewer Cleaning Play Areas/Planting £265.00  Highline Electrical Repairs £217.00  Bibby Finance Services Bus Shelter £3412.80  St Martins Village Life Grant £615.00  RBL Poppy Appeal Remembrance Day Wreath £50.00  Valley Security/Fire Ltd Security Cover Remembrance Day £433.42    Receipts received  Shropshire Council MUGA End £15,048.00    **Report/update from Divisional Surveyor**  Have now had a meeting with Chris Fisher our new Highways Manager Chris Fisher to go through previous reporting system and any outstanding issues and issues reported at this meeting. These are now in a new log which will be updated for the next meeting.  **Report/update from Police by Kate Le'Clere**  Reports issued for October  I'm not in a position to comment on the 40mph buffer zone, you will need to contact Brian Williams our Police Traffic Liaison Representative. We endeavor to get round as many of our 6 schools as best we can as part of our routine patrol.  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item.  With regards to our policy now that if any lamps fail in the future where ever possible these are now replaced with LED, Highline have said that they can't just replace failed (sox or son) LAMPS for LED lamps as they are not compatible with the old lanterns, it is a full lantern change at approx. £350, is this what the council wish to go for??  Faults along Overton Road from entrance to new development and Garden Village have been repaired (BT caused fault). Lights along Overton Road towards Ifton School have been reported to Shropshire Council.  **Skate Park Repairs**  Still waiting for the fitter to come back and rivet the top edges in more places. Entrance gate posts still requires a small lick of yellow paint.  **Play Areas**  New signs on order for Stans Field and play area in front of Community Centre.  **Bus Shelter – Oak Drive**  Now installed, waiting for a No. 53 Timetable from Aviva.  **Orchard Close**  Shropshire Council have agreed on this name.  **Stans Field**  Cllr Brian Latham had been approached by Mr James (Church Farm). He says that the hedges around the football field have been broken down in places preventing him from putting his cattle in the fields. There are large gaps in the hedges in places where dog walkers etc. have gone through.  I have visited the area, taken photos and established that 18 m of fence need replacing. The farmer has already put up an electric fence. Justin Smart from Stans has stated that to clarify responsibility for the fences and hedges around the field he has taken a look at the Lease which  in the Schedule (3) states that it is The Council's responsibility  'To keep all the hedges, fences and gates upon the demised premises always in good repair and condition'. May have to go to Land Registry at Telford to clarify the position.  **Christmas Tree**  Cllr A. Allum confirmed that he was unable to obtain a free tree this year from last year’ supplier. Cllr N. Graham expressed concern in taking up the alternative free offer from Nick Scott from J. Ross Developments Ltd. Cllr M. Hayball said Stan’s still had suitable trees to order at £100 each.  **Proposed: Cllr N. Graham**  **Seconded: Cllr G. Fryer**  **Resolved: with one abstention that the parish council purchase a tree from Stan’s. Cllr M. Hayball to action.**  **Next Meeting(s):-**  Thursday 10th December 2015 - Full Council 7.00 pm | **Action**  **Parish Clerk**  **Parish Clerk**  **Action**  **Cllr M. Hayball** |
| **237/11/15.C** | **Police Report**  There were no police issues. |  |
| **238/11/15.C** | **Financial Matters**  **238/11/15.1 Accounts for payment;**  1234 E Davies Salary & Expenses November £945.35  1235 Nigel Thomas Play Area Inspections £24.00  1236 Daren Brewer Cleaning Play Areas November £265.00  1237 Highline Repairs £217.60  1238 Bibby Fin Services Bus Shelter £3412.80  1239 St Martins Vil Life Grant £615.00  1240 Royal British Legion Poppy Appeal £50.00  1241 Valley Security Remembrance Day Security £433.42  1242 C. Jones Watering £200.00  **Proposed: Cllr N. Graham**  **Seconded: Cllr J. Stevens**  **Resolved: that the above payments be authorized.**  **238/11/15.2 Income**  The following income had been received since the last meeting;  Shropshire Council MUGA End Grant £15,048.00  **238/11/15.3 Bank Statements**  These were on file and noted.  **238/11/15.4 Grant Applications**  The following grant applications had been received;  St Martins Parish Church requested £950 towards the cost of maintaining the churchyard.  St Martins Allotment Association requested £600 towards the cost of purchasing a lawnmower and rotavator.  **Proposed: Cllr N. Graham**  **Seconded: Cllr G. Fryer**  **Resolved: with one abstention that the parish council makes a grant of £950 to St Martins Parish Church.**  **Proposed: Cllr J. Stevens**  **Seconded: Cllr B. Herbert**  **Resolved: with 8 votes for and 3 votes against that the parish council makes a grant of £600 to St Martins Allotment Association.**  As regards the cost of lights for this year’s Christmas Tree, Cllr N. Graham suggested we consider a grant towards these at the December meeting and also consider funding for future year’s in the budget. This was agreed. | **Parish Clerk**  **Action**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk** |
| **239/1/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 27/10/2015 relating to parish of: St Martins   **Reference:** 15/04536/OHL (validated: 20/10/2015)  **Address:** Land West Of Cottage Lane, St Martins, Shropshire  **Proposal:** To divert two spans of existing 11kV HV overhead electricity line and recover three spans of the existing overline line  Applicant: Scottish Power Energy Networks (Russell Evans, Wrexham Road, Pentre Bychan, Wrexham , LL14 4DU)   **Resolved: to object to the position of this pole as this is in the middle of a public right of way in a very restricted area. There should be no diversion of any existing footpath as the existing lines should be preserved.**  -----------------------------------------------------------------------------------------------------  Shropshire Council Planning Application  **Reconsultation** - Amendment for 14/04848/OUT at Griffin Farm   **Proposal:** Outline application (All Matters Reserved) for residential development   **Resolved to object to this application on the following grounds; outside the SAMDev, outside the 30 mph zone, highway concerns on entrance splay at either end, and could be a starting point for further development and serviced from an unmaintained single track road with no street lighting. There should also be no diversion of any existing footpath as the existing lines should be preserved. Shropshire Council should also refuse to accept or consider any future developments outside the SAMDev until such times as the examination of the SAMDev has been completed and results known. If the planning officer attached to this application through their delegated powers is recommending approval then this application must be forwarded to the planning committee for a decision.**  -----------------------------------------------------------------------------------------------------  **Schedule of additional planning application(s)**  **To consider** any planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council. There were none  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 08/10/2015 relating to parish of: St Martins   **Reference:** 14/01258/OUT (validated: 21/03/2014)  **Address:** Melverley House, Church Lane, St Martins, Oswestry, Shropshire, SY11 3AP  **Proposal:** Outline application (all matters reserved) for the erection of one single storey dwelling  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 30/10/2015 relating to parish of: St Martins   **Reference:** 15/03839/FUL (validated: 24/09/2015)  **Address:** Moreton Park , Gledrid, Chirk, Wrexham, LL14 5DG  **Proposal:** Conversion of existing maisonette bedrooms of hotel into two floors of accommodation to provide additional bedrooms; conversion of former play area into a multi function hall with supporting bar, stores and WCs.; formation of a new entrance way within the extension from the existing car park; associated external landscaping  **Decision:** Grant Permission  **Other Planning Issues**  Members **noted** a Planning Application from Wrexham Borough Council relating to additional buildings at Kronospan in Chirk. Members had no objections to this application but would write and thank Wrexham Borough Council for letting us know.  A briefing note from Iain Hill-Trevor of The Brynkinalt Estate on plans for a new access road at Bank Top on the Rhos-y-Llan farm, which had been circulated to all Members prior to the meeting, was **noted**. | **Parish Clerk**  **Action**  **Parish Clerk**  **Action** |
| **240/11/15.C** | **Website**  The Parish Clerk presented a report on the progress of establishing a new website for the parish council (Appendix A attached to these minutes).  After discussion it was agreed by a show of hands (unanimously) that subject to a motion (Standing Order 7a & 9) at the December meeting to reverse a previous resolution, the parish council would take the Parish Clerk’s recommendation and invite Vision ICT to design our website as per their correspondence and quotation. Members agreed that we should write to Cllr D. Anderton to thank him for his interest shown in designing a website for the parish council and obtaining quotations for a number of domain names. | **Parish Clerk**  **Parish Clerk** |
| **241/11/15.C** | **Parish Handyperson(s)**  Members were asked to considerthe selection process and procedure for the employment of a Parish Handyperson. After the Parish Clerk had read out the applicants names it was agreed that the following Members who had no conflicts of interest in any of the applicants would carry out the interviews; Chairman, Vice Chairman and Cllr J. Stevens along with the Parish Clerk. Cllr M. Hayball would stand as a reserve. | **Parish Clerk** |
| **242/11/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  Shropshire Cllr S. Davenport reported on further financial cuts expected over the next year.  Cllr G. Pennington questioned how a Unitary Authority could merge with another. |  |
| **243/11/15.C** | **Street Lighting**  A full and detailed report on proposals for changing our street light units to LED had been received from Highline Electrical, This report included costings and a proposed phased replacement programme.  The Street Lighting committee would now meet to consider this report in more detail. | **Action**  **Parish Clerk** |
| **244/11/15.C** | **Shropshire Association of Parish/Town Councils (SALC)**  Cllr G. Pennington produced a report on this year’s AGM of this Association held on Saturday 31st October 2015. This would be circulated to all Members. | **Parish Clerk** |
| **245/11/15.C** | **Ifton Heath School (Bench)**  The Chairman reported that she still had to meet highway officers at Ifton School before a location near or in the school for the re-siting of this bench could be considered. | **Chairman** |
| **246/11/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – October 2015 (Noted) * Community Speed Watch (Update report noted) * SALC – Area Committee (Agreed on reforming this group) * First Aid at Home (Noted) * Ifton Miners Memorial – (Request for a memorial for the miners was considered but Members felt that was what the memorial garden was for and it would be impossible to get all the names of the miners killed in the pits) * TNS – Get Active (Noted) * Oswestry Health Forum – (Noted & Cllr N. Graham to attend) * Register of Electors – (Parish Clerk to hold a copy) * Moors Bank Hedge – (to be passed to highways)   **Correspondence forwarded by email since the last meeting included;**   * Various SALC Information Bulletins * NALC Newsletter | **Parish Clerk** |
|  |  |  |
| **247/11/15.C** | **Members Reports**  Cllr N. Graham thanked everyone for their attendance at this year’s Remembrance Service and that we write to the various groups who also attended. This was agreed.  Cllr B. Latham reported a pot hole in Coopers Lane at the junction of School Lane.  Cllr Brian Latham questioned that in the event of an accident, the emergency service could require access to Ifton Meadows. Cllr N. Graham has a key for the volunteers but this is not generally known. Shropshire Council holds the keys but would probably prove difficult if not impossible to contact and would be unlikely to be able to respond quickly.  It was generally agreed that a key or keys should be kept in the village and Cllr B. Latham suggested that a notice could be placed at each gate saying "In the event of an emergency, contact ///////// for access.  The Chairman suggested Stans might be willing to hold a key but what when they are closed. As this was a Health and Safety matter then Shropshire Council should have a contingency plan for it.  Cllr S. Schofield enquired whether there had been any issues at Escob Bridge and Gledrid Roundabout as there always seem to be pot holes appearing on both those sections. | **Parish Clerk**  **Action**  **Parish Clerk**  **Parish Clerk** |
| **248/11/15.C** | **Next Meeting**  Members **noted** that the next meeting of the parish council will be;  Thursday 10th December 2015 - Full Council 7.00 pm |  |
|  | There being no further business the Chairman declared the meeting  closed at 20.50 p.m.  Signed ……………………………… Date ………………. | **Chairman** |