

## **ST MARTINS PARISH COUNCIL**

**Minutes of the Council Meeting held on Thursday 13<sup>th</sup> June 2013 in The St Martins Community Centre, commencing at 7.00pm**

**In the Chair – Councillor S Schofield**

**Present:** Councillors: A Allum, N Graham, M Hayball, B Herbert, D Laing, B Latham, G Pennington, J Sands, S Schofield, J Stevens.

*Also present – Unitary Councillor Davenport*  
- 5 members of the public

Councillor Latham signed an acceptance of office before the meeting.

**1. Public Participation** with respect to *items on the agenda or of relevance to the parish* (15minutes)

Path to post box with step needed at the Moors.

Speeding in Ellesmere Road; Clerk will deliver 30mph stick-on labels.

Road Safety Partnership speed enforcement van - request that it be used in St Martins

**2. To receive apologies and reasons for absence.**

Councillors - H Williams–holiday;

**3. Disclosure of pecuniary Interests**

a) Declaration of any disclosable, pecuniary, interest in a matter to be discussed at the meeting, and which is not included in the register of interests.

Item 8 Councillor Graham (IMMC); Councillors Laing & Sands (St Martins Church)

b) To consider any applications for dispensations.

None

**4. To confirm the minutes of the Parish Council Meeting of May 16<sup>th</sup> 2013;**

The minutes of the Council Meetings held on the 16<sup>th</sup> May were approved and it was **resolved** that the minutes be signed and adopted as a true record

**5. Progress Report.** *To be distributed at the meeting.*

Potholes by James Farm, near Church; by the garage and outside 9 Church Fields which is on Church lane

Cottage Lane, near orchard –tree fallen into main drainage ditch.

Ditch blocked LHS near Cross Lanes Farm

Hedges in need of cutting

**REPLY;** Have cleared the area on Moors Lane and will sort the ones you just sent

Between Garden Village & Keys covers on lights several - tape & circlips holding covers on.

**REPLY;** Contractors have been asked to check them

Contaminated land response to enquiry

There are no sites that have been determined as Statutory Contaminated Land in St. Martins at the present time. However, there are likely to be sites that have been identified as *potentially contaminated land* because of past or current uses and these may have to be inspected at some time in the future in accordance with our Draft Contaminated Land Strategy 2013.

Letter to the Centre Trustees (sent 09/04/2013) – no response

**6. Police Report -**

a) *Crime report* –no report

b) *Councillors questions & reports on policing matters*

Council agreed to write to Police commissioner, Lack of policing in village. shocking state of affairs  
Ellesmere road –parking on the pavement opposite teak furniture supplier causing an obstruction

## 7. Financial matters

a) To receive a statement of accounts; paid, and for payment, since the last meeting.

1818	11/04/2013	Shropshire Council	April-June Power	1590.29	265.05	1325.24	PC act 1957,s3
1819	13/06/2013	Mrs M Roberts	Internal Audit	85.00			
1820	13/06/2013	NWP	May Lights maintenance				PC act 1957,s3
1821	13/06/2013	S Crow	Salary Expenses May	809.94			
1822	13/06/2013	Daren Brewer	Cleaning play area	130.00			
1823	13/06/2013	P O Ltd	NI and	506.42			
1824	13/06/2013	Agritel	Stationery S&G	200.09	33.34	166.75	
1825	13/06/2013	IMMC	Grant	1000.00			
1826	13/06/2013	St Martins Church	Grant	900.00			LGA1972 s214,s,4
1827	13/06/2013	2nd St Martins Scouts	Grant	320.00			
1828	13/06/2013	Moors Methodist Chapel	Grant	500.00			LGA (misc. Prov)1976 s.19
1829	13/06/2013	Reprographix	Newsletter + delivery				
1830	13/06/2013	CAB	Grant	60.00			137
1831	13/06/2013	Severn Hospice	Grant	60.00			137
1832	13/06/2013	Marie Curie	Grant	60.00			137
				<b>6041.74</b>			

£50 to the Parish Plan Group (an internal payment)

£50 earmarked for the British Legion

The Council **resolved** to make the above payments

- b) Income - £166.75 from S&G;£2 rent (2years for Carrot & Carp)
- c) Bank Statements for viewing; cheque signing. Councillors J Sands & N Graham signed the cheques
- d) Internal Auditors Report -**Noted**
- e) To agree the Annual Return of Accounts -**Agreed**
- f) To confirm the Annual Governance Statement 2012-13 - **Agreed**
- g) Chairman's allowance – to agree that the chairman can claim up to £360 “to help pay for activities undertaken in the role of chairman such as attendance at events and gifts for visitors.”(see pg33 of The Good Councillors Guide) -**Agreed**

## 8. Grants

**The Council resolved to grant;**

Ifton Meadows Management Committee £1000 (under LGA 1972,s145)

St Martins Church £900 (under LGA 1972,s214)

Moors Methodist Chapel £500 (LGA (misc. Provisions) 1976 s.19)

Parish Plan Review £ 50 (section 137); 2<sup>nd</sup> St Martins Scouts £320 (section 137)

£60 each to; CAB; Severn Hospice; Marie Curie; (Section 137)

Shropshire RCC £0 Royal British Legion £50 (Section 137 - earmarked for payment in November)

## 9. To agree that the 11<sup>th</sup> July meeting be held at The Moors

The council **agreed** to hold the July meeting each year at The Moors Hall.

## 10. Executive Meeting of 20<sup>th</sup> May 2013 recommendations to council

a) That a finance committee is formed (item on the July agenda)

b) Vacancy for Clerk:

- Advertise in October - SALC; Clerk's forum; Shropshire Star & Advertiser; Sept newsletter;
- Employment to start in January 2014; (To work alongside the present clerk.)
- Recommendations for interviewers (3 members of the Executive committee);
- Agreement of advert; job description; questions (grid needed;) will be formulated at the September executive meeting for approval at the full council meeting on 12<sup>th</sup> September.

**The council accepted the recommendations**

**11. Unitary Councillor question time/report**– Councillor Davenport

Chair of the Enterprise & Scrutiny Committee .....

Budget 2014/5 – will request footpath along Colliery Road & traffic calming/ speed control.

SAMdev consultation starts July/August

Percentage of social housing required on sites now 20%

**12. Co-option of Councillors**

The council **resolved** to co-opt all four applicants.-

Hannah Guntrip; Emma Harkess; Alison Kynaston-Jones; William Lander;

**13a. Part Night Lighting – Shropshire Council plans for part lighting for note; Noted.****13b St Martins Parish Council lights – to discuss implementing part lighting**

The council **agreed** that the lighting committee should meet to Confirm;

- The number of lights with time clocks
- The number of lights to be part lighting
- Report back to full council

**14. Training** - Code of Conduct and an Overview of the Councillor's Role; Area Committee Oswestry: 25th June, 7pm at The Guildhall.

Councillors Alison Kynaston –Jones & William Lander, **agreed** to attend the training.

**15. Correspondence** – list distributed at meeting

Dog control Orders – agreed to send the comments received

13/02096/FUL(validated: 11/06/2013)15 Coopers Field, Proposal: Erection of first floor extension and rear dormer to existing roof Applicant: Mr Gary Richards –to be considered at the July meeting

**Traffic Management Act 2004 part 3** – Formal Consultation 56 days from 24<sup>th</sup> June; Info on from 3<sup>rd</sup> June information is on Shropshire Council website – Councillors to make individual responses.

**Noted**

Information relating to the meeting with Adrian Cooper re SAMdev

Copy letter from Savills to Shropshire Council

Report from Councillor Pennington - Connecting Shropshire Meeting

Minutes of Parish Plan Steering Group 13/05/2013

**16. Planning Applications**

**a) To consider any applications which arrive before the meeting.**

**b) Planning Permission Granted since the last meeting**

13/01615/FUL (validated: 29/04/2013) Hazeldene , Glyn Morlas, Erection of a gabion retaining wall

**17. Siting of seat**

The council **agreed** to install stepping stones from the roadway to the seat which will be sited on the grass near Berwyn Drive.

**18. Members Reports-**

a) 'To report minor routine items relating to maintenance - highways, lighting.'

Councillor Laing - Oakfields 'give way lines' faded

Councillor Latham - RHS 150m from Pentre at Swan's Pool 8 bags of rubbish dumped

Councillor Sands – rubbish at junction to his farm

Councillor Hayball - pothole between the road & lay-bye at allotments

Councillor Pennington - Pistol Lane needs repairing

Councillor Schofield – hedge at the Institute needs cutting cut back.

b) Reports from Meetings attended as a representative of the council – written reports please

i) Social Housing in the village from the Wrekin Housing Trust Meeting – written report given

ii) Meeting with Adrian Cooper re SAMdev - written report given

iii) Report from Councillor Pennington – Connecting Shropshire – see correspondence file.

Date of the next meeting Thursday 11<sup>th</sup> July 2013 **AT THE MOORS**

The meeting closed at 8.35